

MADISON TOWNSHIP BOARD OF TRUSTEES

REGULAR MEETING

APRIL 16, 2025

The Madison Township Board of Trustees met on this day in REGULAR session at the Township Administration building located at 5610 W. Alexandria Road, Middletown, Ohio at 6:30 p.m. The meeting was called to order by Board President Brian McGuire with the Pledge of Allegiance.

ROLL CALL: Mr. Willoughby – Present, Mr. McGuire – Present, Mr. Coldiron – Present, Mrs. Lapensee – Present, Mrs. Windle – Present.

PUBLIC HEARING:

None

PUBLIC COMMENTS:

Rich Surace – Energy Alliances, stated that the aggregation program ends in July, and they are getting our renewal rates for the electric program. He stated that he will need someone from the township to be available to sign the paperwork quickly once they get the rate. He stated that capacity charges have increased 4X and that has been the reason for the increase in the electric bills. He stated that he will be looking for a 12-month term because there will be a lot of changes coming.

Mr. Willoughby moved, Mr. Coldiron seconded the motion to add aggregation to the agenda as Item K under New Business. Vote: AYES: Mr. McGuire, Mr. Willoughby, Mr. Coldiron. NAYS: None. The motion was declared approved.

ITEM 2025 – 59 – APPROVE THE MINUTES

Mr. Willoughby moved, Mr. Coldiron seconded the motion to approve the minutes of the regular meeting of March 19, 2025, as presented. Vote: AYES: Mr. McGuire, Mr. Willoughby, Mr. Coldiron. NAYS: None. The motion was declared approved.

ITEM 2025 – 60 – APPROVE THE BILLS

Mr. Willoughby moved; Mr. Coldiron seconded the motion to approve the bills for this period as presented. Vote: AYES: Mr. McGuire, Mr. Willoughby, Mr. Coldiron. NAYS: None. The motion was declared approved.

ITEM 2025 – 61 – APPROVE THE ROAD SIGN CHECKS

Mr. Willoughby moved; Mr. Coldiron seconded the motion to approve the road sign checks as presented. Vote: AYES: Mr. McGuire, Mr. Willoughby, Mr. Coldiron. NAYS: None. The motion was declared approved.

ITEM 2025 – 62 – APPROVE THE FISCAL OFFICERS REPORT

Mrs. Lapensee stated that we had the following amounts in our checking account and major fund balances:

Checking Account: \$3,351,178.73
HRA Account: \$2,502.26
STARR Ohio: \$1,100,000.00 - Interest earned in March - \$3,790.97
Revenue to Date: \$555,287.89
Expenditures to Date: \$722,799.59
Payments March: \$238,171.51
Fund Balances: \$375,797.01 General Fund/\$92,679.10 Road/Bridge Fund/\$277,950.54
Road Fund/\$2,807,482.55 Fire Fund
Total All Funds: \$4,419,744.73

Mrs. Lapensee also reported that we did receive a large amount of money this month due to back billed EMS transports from 2024. She stated that she will report that amount next month once she totals all the funds. She also reported that we did receive our first half collection, and it will be reported next month.

Mr. Coldiron moved; Mr. Willoughby seconded the motion to approve the Fiscal Officers Report as presented. Vote: AYES: Mr. Willoughby, Mr. McGuire, Mr. Coldiron. NAYS: None. The motion was declared approved.

FIRE/EMS DEPARTMENT REPORT – Chief Kent Hall presented the Fire and EMS stats from March 2025 and discussed previous notable fire runs within the community. He stated that they had twenty (24) fire related incidents in March (four (4) fires, three (3) motor vehicle crashes and seventeen (17) other runs) and 88 EMS calls which resulted in fifty-one (51) patients being transported (37 non-transports). Chief Hall stated that they had FIT Testing for their SCBAs and hose and pump testing on the new engine. He stated that in May, they will have Med Flight training and learn about landing zone safety. Chief Hall reported that the pump/grass truck sold for \$16,700.00 on GovDeals and engine 152 was involved in a crash. He stated that he did contract our insurance company, and they will be coming out to look at the truck. Chief Hall stated that EMS calls have increased 7% and continue to increase.

ROAD/CEMETERY REPORT – Mr. Cassidy reported that the following occurred during the month of March:

1. applied for the OTAMRA MORE grant and he purchased new flashlights and batteries for the public works department.
2. Multiple trees down due to storms this month.
3. Hired a company last month to come in and cut down a concrete wall so that they have more room in the salt dome for other supplies.
4. Multiple culvert pipe replacements.
5. The backhoe was down and needed repairs.
6. Ditches restored after the storms.
7. Will break down the salt trucks now that the weather is turning warmer.

8. Worked on a storage bin for oil in case of leaks based on suggestions from the storm water district.

OLD BUSINESS:

None

NEW BUSINESS:

ITEM 2025 – 63 MOTION TO APPROVE AN AGREEMENT WITH NUTRA LAWN FOR THE 2025 SEASON FOR NOXIOUS WEEDS.

Ms. Windle stated that we received two bids for mowing nuisance properties – Nutralawn and Wildgrass Wranglers.

Mr. Coldiron moved, Mr. Willoughby seconded the motion to approve an agreement with Nutralawn for the 2025 season for noxious weeds. Vote: AYES: Mr. Willoughby, Mr. McGuire, Mr. Coldiron. NAYS: None. The motion was declared approved.

ITEM 2025 – 64 MOTION TO SEND A NUISANCE LETTER TO 6007 HURSH ROAD TO REMOVE DEBRIS/TRASH FROM THE PROPERTY.

Mr. Coldiron moved, Mr. Willoughby seconded the motion to send a nuisance letter to 6007 Hursh Road to remove debris/trash from the property. Vote: AYES: Mr. Willoughby, Mr. McGuire, Mr. Coldiron. NAYS: None. The motion was declared approved.

ITEM 2025 – 65 MOTION TO APPROVE A REIMBURSEMENT TO EDWARD GOSCHINSKI FOR TRAINING AT FIRE RESCUE 1 ACADEMY IN THE AMOUNT OF \$99.00.

Mr. Coldiron moved, Mr. Willoughby seconded the motion to approve the reimbursement of Edward Goschinski for training at Fire Rescue 1 Academy in the amount of \$99.00. Vote: AYES: Mr. Willoughby, Mr. McGuire, Mr. Coldiron. NAYS: None. The motion was declared approved.

ITEMS 2025 – 66 MOTION TO APPROVE THE HIRING OF THOMAS VICKERS AS A PART-TIME FIREFIGHTER/PARAMEDIC PENDING PAPERWORK AT A RATE OF \$22.00 PER HOUR.

Mr. Coldiron moved; Mr. Willoughby seconded the motion to approve the hiring of Thomas Vickers as a Part-time Firefighter/Paramedic pending paperwork at a rate of \$22.00 per hour. Vote: AYES: Mr. Willoughby, Mr. McGuire, Mr. Coldiron. NAYS: None. The motion was declared approved.

ITEMS 2025 –67 MOTION TO APPROVE PAY ADJUSTMENTS FOR TOWNSHIP FIRE DEPARTMENT EMPLOYEES FOR FISCAL YEAR 2025.

Mrs. Lapensee stated that the board approved incentive seniority pays at the last meeting at the rate of .25 cents up to 5 years each year and then .50 cents each year beyond 5. However, in order for her to process the pay raises in the UAN payroll system, the board will need to approve the raises to the individual employees each year. She wanted to remind the board that with that approval in March, each of the employees will automatically receive .25 or .50 cents raises every

anniversary date. She asked if they realized that some employees received a \$5.00 raise with this incentive pay?

Mr. Willoughby moved; Mr. Coldiron seconded the motion to table this vote until a later date. Vote: AYES: Mr. Willoughby, Mr. McGuire, Mr. Coldiron. NAYS: None. The motion was declared approved.

ITEM 2025 – 68 MOTION TO APPROVE A PAYMENT FOR MEDICOUNT MANAGEMENT IN THE AMOUNT OF \$3,018.79 FOR EMS BILLING.

Mr. Coldiron moved, Mr. Willoughby seconded the motion to approve the payment for Medicount Management in the amount of \$3,018.79 for EMS billing. Vote: AYES: Mr. Willoughby, Mr. McGuire, Mr. Coldiron. NAYS: None. The motion was declared approved.

ITEM 2025 – 69 MOTION TO APPROVE AN AGREEMENT WITH ASH TREE SERVICES IN THE AMOUNT OF \$1,700.00 TO REMOVE A TREE LOCATED AT 7328 MICHAEL ROAD.

Mr. Cassidy stated that there was an auto accident at this location and a tree was struck and caught fire and now it needs to be removed.

Mr. Coldiron moved; Mr. Willoughby seconded the motion to approve an agreement with Ash Tree Services in the amount of \$1,700.00 to remove a tree located at 7328 Michael Road. Vote: AYES: Mr. Willoughby, Mr. McGuire, Mr. Coldiron. NAYS: None. The motion was declared approved.

ITEM 2025 – 70 MOTION TO APPROVE THE RENEWAL FOR RISK INSURANCE FOR THE 2025-2026 SEASON IN THE AMOUNT OF \$42,600.00.

Mr. Coldiron moved; Mr. Willoughby seconded the motion to approve the renewal of risk insurance for the 2025-2026 season in the amount of \$42,600.00. Vote: AYES: Mr. Willoughby, Mr. McGuire, Mr. Coldiron. NAYS: None. The motion was declared approved.

ITEM 2025 – 71 MOTION TO APPROVE AN AGREEMENT WITH SCOTT WEBB, ARCHITECT TO DESIGN THE NEW PARK BUILDING IN THE AMOUNT NOT TO EXCEED \$14,000.00.

Mr. Willoughby stated that we receive a proposal from Scott Webb, Architect, to design the Park building. He stated that he will design the building, provide construction documents for bidding purposes, and manage the bidding and construction process.

Mr. Willoughby moved; Mr. Coldiron seconded the motion to approve an agreement with Scott Webb Architect to design the new park building in the amount not to exceed \$14,000.00. Vote: AYES: Mr. Willoughby, Mr. McGuire, Mr. Coldiron. NAYS: None. The motion was declared approved.

ITEM 2025 – 72 MOTION TO APPROVE AN AGREEMENT WITH CINDACO DESIGN FOR SEWAGE TREATMENT SYSTEM DESIGN FOR THE NEW PARK BUILDING IN THE AMOUNT NOT TO EXCEED \$5,450.00.

Mr. Willoughby moved; Mr. Coldiron seconded the motion to approve an agreement with Cindaco Design for Sewage Treatment System Design for the new Park Building in the amount

not to exceed \$5,450.00. Vote: AYES: Mr. Willoughby, Mr. McGuire, Mr. Coldiron. NAYS: None. The motion was declared approved.

ITEM 2025 – 73 MOTION TO AUTHORIZE THE OFFICE MANAGE TO SIGN AN AGREEMENT WITH AN ENERGY PROVIDER THAT IS RECOMMENDED BY ENERGY ALLIANCES FOR ELECTRIC AGGREGATION.

Mr. Coldiron moved; Mr. Willoughby seconded the motion to authorize the Office Manager to sign an agreement with an Energy Provider that is recommended by Energy Alliances for Electric Aggregation. Vote: AYES: Mr. Willoughby, Mr. McGuire, Mr. Coldiron. NAYS: None. The motion was declared approved.

DISCUSSION:

HEALTH INSURANCE – Mrs. Lapensee stated that she received paperwork and an email from our health broker indicating that we will be receiving a 50% rate increase for our health insurance renewal. She stated that our health broker had asked everyone to sign into Form Fire to update their health information so that we could obtain bids from other health care providers and compare costs. She stated that she has not heard back from them as of today.

RECYCLE BINS – Mr. Cassidy stated that we continue to have problems with the recycling bins outside of the building provided by the Solid Waste District. He asked the board if he had permission to remove the dumpsters because he feels that it will continue to get worse especially since Liberty Township just voted to remove their dumpsters. The board agreed to remove the dumpsters.

RESCUE 151 – Mr. McGuire stated that Rescue 151 was involved in an accident and insurance will be out to give us their assessments.

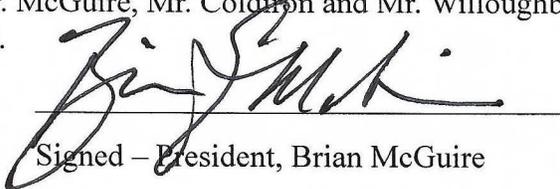
WEBSITE – Mrs. Nichols stated that she has begun to update our website and will be adding pictures to it so if there are any pictures that need to be added, please let her know. Mrs. Lapensee asked if an updated picture could be added of the board to replace the current picture on the website.

ITEM 2025 – 74 ADJOURNMENT

Mr. Willoughby made a motion to adjourn the meeting at 7:33 p.m. Mr. Coldiron seconded the motion. A roll call of the vote resulted: AYES: Mr. McGuire, Mr. Coldiron and Mr. Willoughby; NAYS: None. The motion was declared approved.



Attest – Fiscal Officer, Kimberly Lapensee



Signed – President, Brian McGuire