

MADISON TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
JUNE 18, 2025

The Madison Township Board of Trustees met on this day in REGULAR session at the Township Administration building located at 5610 W. Alexandria Road, Middletown, Ohio at 6:30 p.m. The meeting was called to order by Board President Brian McGuire with the Pledge of Allegiance.

ROLL CALL: Mr. Willoughby – Present, Mr. McGuire – Present, Mr. Coldiron – Present, Mrs. Lapensee – Present, Mrs. Windle – Present.

PUBLIC HEARING:

Mr. McGuire opened the public hearing at 6:02 PM.

Mrs. Lapensee went through the FY2026 tax budget with the board.

Fund	Fund #	Estimated Balance 1/1/26	Total Revenues	Total Amount Available	2026 Appropriations	Est Balance end 2026
General	1000	\$434,388	\$441,027	\$875,415	\$481,438	\$393,977
MVL	2011	\$44,937	\$23,735	\$68,672	\$23,735	\$44,937
Gas	2021	\$68,180	\$194,630	\$262,810	\$194,630	\$68,180
Road/ Bridge	2031	\$177,175	\$294,300	\$471,475	\$318,611	\$152,864
Cemetery	2041	\$36,890	\$43,500	\$80,390	\$43,500	\$36,890
Road Levy	2141	\$283,167	\$251,750	\$534,917	\$313,300	\$221,617
Parks	2171	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fire Levy	2191	\$2,962,498	\$2,185,700	\$5,148,198	\$2,185,700	\$2,962,498
PMVL	2231	\$50,778	\$93,910	\$144,688	\$93,910	\$50,778
Lighting	4501	\$1,929	\$7,080	\$9,009	\$7,080	\$1,929
Permanent	4951	\$1,278	\$0.00	\$1,278	\$0.00	\$1,278
Total		\$4,061,221	\$3,535,632	\$7,596,853	\$3,661,904	\$3,934,949

Mrs. Lapensee stated that the purpose of the tax budget is to report on our estimated revenues, expenditures, and carryover balances. She stated that all this information must be adopted by July 15, 2025, and sent to the Auditor before July 20, 2025. She stated that this information will be given to the County Budget Commission.

The public hearing was closed at 6:15 p.m. by Mr. McGuire.

ITEM 2025 – 103 – MOTION TO APPROVE RESOLUTION 2025 – 01 TO APPROVE THE TAX BUDGET FOR FY2026

Mr. Coldiron moved, Mr. Willoughby seconded the motion to approve the tax budget for FY2026, as presented. Vote: AYES: Mr. McGuire, Mr. Willoughby, Mr. Coldiron. NAYS: None. The motion was declared approved.

PUBLIC COMMENTS:

Travis Bautz – MidPointe Library System, stated that he was at the last meeting where he asked the board to install a mobile unit inside the building where people could rent library books. He stated that at that time, the board indicated that they did not have an indoor location where the unit can be located. He stated that he did some research, and they also have an outside unit. He stated that we would have to run electric and there are cameras and an internet connection. After some discussion about where it could be located, it was suggested that it could be located outside of the new park building. Mr. Willoughby stated that he could talk to the architect about providing an electrical outlet for the mobile unit.

ITEM 2025 – 104 – MOTION TO APPROVE THE MINUTES

Mr. Coldiron moved, Mr. Willoughby seconded the motion to approve the minutes of the regular meeting of May 21, 2025, as presented. Vote: AYES: Mr. McGuire, Mr. Willoughby, Mr. Coldiron. NAYS: None. The motion was declared approved.

ITEM 2025 – 105 – MOTION TO APPROVE THE BILLS

Mr. Coldiron moved; Mr. Willoughby seconded the motion to approve the bills for this period as presented. Vote: AYES: Mr. McGuire, Mr. Willoughby, Mr. Coldiron. NAYS: None. The motion was declared approved.

ITEM 2025 – 106 – MOTION TO APPROVE THE ROAD SIGN CHECKS

Mr. Coldiron moved; Mr. Willoughby seconded the motion to approve the road sign checks as presented. Vote: AYES: Mr. McGuire, Mr. Willoughby, Mr. Coldiron. NAYS: None. The motion was declared approved.

ITEM 2025 – 107 – MOTION TO APPROVE THE FISCAL OFFICERS REPORT

Mrs. Lapensee stated that we had the following amounts in our checking account and major fund balances:

Checking Account:	\$4,228,827.80
HRA Account:	\$20,435.27
STARR Ohio:	\$1,100,000.00 - Interest earned in May - \$4,045.70
Revenue to Date:	\$1,929,449.29
Expenditures to Date:	\$1,205,501.65
Payments May:	\$219,750.53

Fund Balances: \$456,459.95 General Fund/\$192,148.88 Road/Bridge Fund/\$394,776.29
Road Fund/\$3,378,445.11 Fire Fund

Total All Funds: \$5,311,204.07

Mr. Coldiron moved; Mr. Willoughby seconded the motion to approve the Fiscal Officers Report as presented. Vote: AYES: Mr. Willoughby, Mr. McGuire, Mr. Coldiron. NAYS: None. The motion was declared approved.

FIRE/EMS DEPARTMENT REPORT – Chief Kent Hall reported the following for the month of May:

1. Fire – 34 incidents in May (seven (7) fires, ten (10) motor vehicle crashes and seventeen (17) other runs).
2. EMS – 81 calls which resulted in forty-two (42) patients being transported (39 non- transports).
3. Training was with MedFlight this month when the department got some firsthand training. Next month training will be at Metroparks/horse trails.
4. Mobile radios will be installed soon in the new apparatus.
5. June 21st, there will be a bomb squad activity with the brush truck/side by side/ and tanker.
6. July 3rd they will be at Smith Park for the fireworks.
7. The month of July will be pump, ladder, and hose testing.
8. Volunteer Fire Fighter retired after 45 years of service to the township.
9. Jake Hendricks was nominated by the Care Flight crew for the colleagues and caring award from the flight crew after the care he took with a run they had in May for a child drowning.

ROAD/CEMETERY REPORT – Mr. Cassidy reported that the following occurred during the month of May:

1. The first round of mowing was completed last month. They will start on a second round of mowing next week.
2. The Kalbfleisch Road repairs have been completed near Mont.
3. Crack sealing on Mossiman Road has begun. They will be back next week to finish.
4. Trenton Franklin Road will open next week.
5. The crew had to remove another tree on Michael Road.
6. Cemetery repairs continue.

OLD BUSINESS:

None

NEW BUSINESS:

ITEM 2025 – 108 – MOTION TO APPROVE THE PAYMENT TO ACRISURE FOR THE FIRE DEPARTMENT GROUP ACCIDENT INSTALLMENT IN THE AMOUNT OF \$2,165.00.

Mr. Coldiron moved, Mr. Willoughby seconded the motion to approve the payment to Acrisure for the Fire Department Group Accident Installment in the amount of \$2,165.00. Vote: AYES: Mr. Willoughby, Mr. McGuire, Mr. Coldiron. NAYS: None. The motion was declared approved.

ITEM 2025 – 109 – MOTION TO APPROVE THE EXPENDITURE FOR RETRACE WITH FIRST STAR SAFETY LLC. IN THE AMOUNT OF \$4,443.86.

Mr. Coldiron moved, Mr. Willoughby seconded the motion to approve the expenditure on retrace with First Star Safety LLC. in the amount of \$4,443.86. Vote: AYES: Mr. Willoughby, Mr. McGuire, Mr. Coldiron. NAYS: None. The motion was declared approved.

ITEM 2025 – 110 – MOTION TO APPROVE SENDING NUISANCE LETTERS TO 6941 WEST ALEXANDRIA ROAD FOR JUNK AND DEBRIS AND 7414 KEISTER ROAD FOR NOXIOUS WEEDS

Mr. Coldiron moved, Mr. Willoughby seconded the motion to approve sending violation/nuisance letters to 6941 West Alexandria Road for junk and debris and 7414 Keister Road for noxious weeds. Vote: AYES: Mr. Willoughby, Mr. McGuire, Mr. Coldiron. NAYS: None. The motion was declared approved.

ITEMS 2025 – 111 – MOTION TO APPROVE RESOLUTION 2025-02 ADOPTION OF MADISON TOWNSHIP COMMUNITY PARK RULES AND REGULATIONS.

Mr. Coldiron moved; Mr. Willoughby seconded the motion to approve Resolution 2025-02 Adoption of Madison Township Community Park Rules and Regulations. Vote: AYES: Mr. Willoughby, Mr. McGuire, Mr. Coldiron. NAYS: None. The motion was declared approved.

ITEMS 2025 – 112 - MOTION TO APPROVE THE HIRING OF AUSTIN ROBERTS AS A FIREFIGHTER/MEDIC PENDING PAPERWORK.

Mr. Coldiron moved; Mr. Willoughby seconded the motion to approve the hiring of Austin Roberts as a Firefighter/Medic pending paperwork. Vote: AYES: Mr. Willoughby, Mr. McGuire, Mr. Coldiron. NAYS: None. The motion was declared approved.

ITEM 2025 – 113 - MOTION TO APPROVE THE PAYMENT TO VOGELPOHL FIRE EQUIPMENT FOR SMALL EQUIPMENT FOR ENGINE 152 IN THE AMOUNT OF \$1,765.29.

Mr. Coldiron moved, Mr. Willoughby seconded the motion to approve the payment to Vogelphohl Fire Equipment for small equipment for engine 152 in the amount of \$1,765.29. Vote: AYES: Mr. Willoughby, Mr. McGuire, Mr. Coldiron. NAYS: None. The motion was declared approved.

ITEM 2025 – 114 – MOTION TO APPROVE THE PURCHASE OF A SPRING LOADED MANUAL QUICK CONNECT FOR THE BACKHOE BUCKETS FROM SOUTHEASTERN EQUIPMENT IN THE AMOUNT OF \$2,402.50.

Mr. Coldiron moved; Mr. Willoughby seconded the motion to approve the purchase of a spring loaded manual quick connect for the backhoe buckets from Southeastern Equipment in the amount of \$2,402.50. Vote: AYES: Mr. Willoughby, Mr. McGuire, Mr. Coldiron. NAYS: None. The motion was declared approved.

ITEM 2025 – 115 – MOTION TO TABLE THE PURCHASE OF TWO NEW 2025 ZT 72” REAR DISCHARGE MOWERS FOR THE PARK.

Mr. Coldiron moved; Mr. Willoughby seconded the motion to approve the purchase of insurance for the Springfest Event in the amount of \$415.05. Vote: AYES: Mr. Willoughby, Mr. McGuire, Mr. Coldiron. NAYS: None. The motion was declared approved.

ITEM 2025 – 116 MOTION TO APPROVE THE SALE OF THE OUTDOOR MOVIE THEATER EQUIPMENT ON GOVDEALS.

Mr. Coldiron moved; Mr. Willoughby seconded the motion to approve the sale of the outdoor movie theater equipment on GovDeals. Vote: AYES: Mr. Willoughby, Mr. McGuire, Mr. Coldiron. NAYS: None. The motion was declared approved.

DISCUSSION:

SCHOOL CALENDAR QUOTE – Mrs. Windle stated that she received a quote to print the school calendar in the amount of \$11,018.56. She stated that she spoke with the school, and they told her that if the levy fails, then the school would not be able to pay for their portion of the calendar. After a brief discussion, the board decided not to go forward with the calendar if the school is not going to pay for their portion. It was noted that this is and always has been a school calendar and never contained anything that referred to or promoted the township.

REQUESTED FALL SOCCER STORAGE STRUCTURE AT THE PARK – Mr. McGuire stated that the soccer recreation league is asking permission to place their storage unit at the park as they have done in the past.

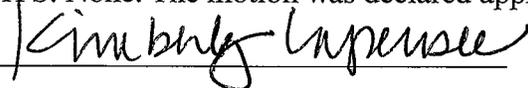
PARK BUILDING DISCUSSION – Mr. Willoughby stated that the architect should be finished with the drawings by the July meeting. He stated that he hopes to bid the project out by late July and have bids back by the August meeting.

FIRE DEPARTMENT DESIGN – Mr. Willoughby stated that they continue to work on the design for the fire station and should have some construction estimates by the next meeting.

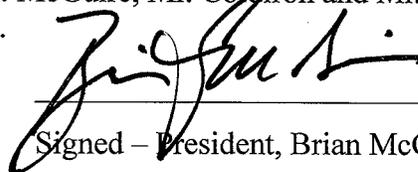
REQUEST FOR MEETING – Ms. Windle reported that BCFA is requesting a meeting with Madison Township, the City of Middletown, BCFA, and the owners representative Jim McCarthy to discuss the property on State Route 122 across from the Sonoco. After a quick discussion, the board decided that they would send Mr. Coldiron as the representative from the township.

ITEM 2025 – 117 – MOTION TO ADJOURN

Mr. Willoughby made a motion to adjourn the meeting at 7:20 p.m. Mr. Coldiron seconded the motion. A roll call of the vote resulted: AYES: Mr. McGuire, Mr. Coldiron and Mr. Willoughby; NAYS: None. The motion was declared approved.



Attest – Fiscal Officer, Kimberly Lapensee



Signed – President, Brian McGuire